



Royal Court Theatre
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The Jerwood Theatres at the Royal Court Theatre
The English Stage Company Limited at the Royal Court Theatre
Registered in England & Wales company number 539332
Registered charity number 231242 VAT number 238 9311 47

The Royal Court is the writers' theatre. It is the leading force in World theatre for vigorously cultivating writers – undiscovered, new and established. Through the writers we are at the forefront of creating restless, alert, provocative theatre about now. We seek stories from everywhere and create theatre for everyone and we see our audience as one of our chief collaborators.

Applications are invited for the post of: **TRAINEE DIRECTOR**
Responsible to: **ASSOCIATE DIRECTOR**

Closing date for applications: 10am Monday 30 September 2019

The Royal Court is the home of the English Stage Company Limited (ESC) and is the UK's leading theatre dedicated to new writing.

Up to 16 plays a year are staged between two theatre spaces (the Jerwood Theatre Downstairs and the Jerwood Theatre Upstairs) at the Royal Court's home on Sloane Square. Over 100,000 people visit the Royal Court every year and over 100,000 more see our work elsewhere, including transfers to the West End and New York, National and International touring, online projects and London residencies in Tottenham and Pimlico.

A significant amount of play development activity takes place year-round. This work aims to find and nurture the most talented new writers and develop the highest quality plays, for which the Royal Court is internationally renowned. There is an ongoing programme of writers' attachments, readings, workshops and playwriting groups.

The Royal Court Theatre also has two commercial subsidiaries, Royal Court Theatre Productions Ltd (RCTP), which facilitates the transfer of Royal Court productions to the West End and ESC Catering Limited set up to run the catering operation at the theatre.

ESC is an equal opportunities employer. We aim to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, civil status, class, colour, disability, ethnic or national origins, gender identity, marital status, nationality, race, religious belief or sexual orientation.

Applications from Deaf and disabled people are welcome.

MAIN PURPOSE

The Trainee Director supports and assists the Artistic Director, resident Associate Directors and visiting directors on productions, being present throughout rehearsals and noting the show during the course of the run. The Trainee Director will also work closely with the artistic team as a whole to support writers and develop new plays.

Key Responsibilities:

- Assisting and supporting internal and freelance directors in the rehearsal room – this may involve contributing to rehearsal discussions, taking note of rehearsal progress, supervising break out rehearsals, assisting with scheduling rehearsal calls and on occasions, leading rehearsals in the director's absence.
- Carrying out research for each production



- Assisting the casting team as required
- Supporting cast members as required (eg running lines)
- Being in attendance throughout production week, in technical and dress rehearsals, throughout previews and at press nights.
- Supporting Stage Management and technical staff in rehearsals and during production week
- Monitoring the productions during their run, watching and noting the show at least once a week
- Working with the Participation Team on production related workshops and information, as required.
- Running workshops for one off projects, including workshops for the Participation Team.
- Directing development readings and one off projects, as appropriate.
- Where appropriate, to support the work of Literary Department and the International Department
- Attending all Royal Court productions at preview stage and offering constructive feedback via Associate Directors.

General

- Attending regular staff and company meetings.
- Preparing for and attending weekly script meetings and artistic planning meetings
- To adhere to and promote the companies policies in relation to equal opportunities, health and safety, diversity and sustainability.
- Carrying out any other duties required by the theatre in pursuance of its key objectives.

Personal specification:

- **Experience as a theatre director – making your own work for a paying audience for a run of at least 1 week.**
- Previous experience as an Assistant Director.
- Demonstrable interest and experience in directing new writing and / or developing new work
- Ability to give strong notes and to be observant and constructive when watching rehearsals and performances.
- Ability to run a room – in a rehearsal and / or workshop context - getting the best out of the artists and participants.
- An ability to multi-task and respond reliably to tasks as required by the artistic team.
- A confident communicator, able to be positive and approachable when dealing with a wide range of artists at all levels.
- Highly organised and self-motivated with meticulous attention to detail.



Terms & Conditions:-

Title of post:	TRAINEE DIRECTOR
Hours:	40 hours per week. Evenings and week end will be required
Salary:	£21,944 per annum. (London Living Wage)
Holiday entitlement:	20 days per year, plus 8 days for statutory holidays.
Contract:	1 year fixed term
Notice period:	1 month
Pension:	The English Stage Company operates a defined contribution pension scheme. All eligible staff members will be automatically enrolled after three months' service and contributions will be made at the current rates as set by the Pensions Regulator, which is 8% of qualifying earnings (3% employer/5% employee). For more details, please visit: https://www.gov.uk/workplace-pensions/joining-a-workplace-pension

Other Benefits:

- Complimentary tickets for preview performances, subject to availability and the Royal Court's staff ticket policy.
- Interest free season ticket loan, cycle to work scheme, free life assurance, subsidised exercise classes.
- Discount on meals and drinks in the Royal Courts bar and Kitchen.
- Discount on all purchases in the theatre's Bookshop, subject to discount policy.

Application Procedure:

Please note that only applications submitted on the Royal Court's Trainee Director Application Form can be considered. Application Forms can be downloaded from:

<https://royalcourttheatre.com/about/jobs/>

Once the Application and Equal Opportunities Forms are completed please return, by the closing date below, to:

Email: recruitment@royalcourttheatre.com

By post: Recruitment
English Stage Company
Royal Court Theatre
Sloane Square
London
SW1 8AS

Closing date for applications: 10am Monday 30th September 2019

Initial interviews will be held Wednesday 9th October 2019